

## **Power of Attorney Instructions**

### **Step 1.**

Sign the Power of Attorney Form in front of a Notary Public

### **Step 2.**

Once the Power of Attorney Form has been signed, please send the following to the Embassy of the Arab Republic of Egypt:

- The signed Power of Attorney Form
- A money order or certified cheque for 36 CAD made out to the Embassy of the Arab Republic of Egypt.
- A photocopy of your passport
- A prepaid, self addressed registered envelope (**please make sure this is done electronically , do not do this manually ie: hand written**) so we can send the document back to you.

Kindly send all the aforementioned to the following address:

**Embassy of the Arab Republic of Egypt  
454 Laurier Avenue East  
Ottawa, ON K1N 6R3**

**Once we stamp your document we will send it back to you.**

### **If you were to come to the Embassy:**

- 1) **Drop off your documents between 9:00 A.M. and 12:00 (noon) and pick up will between 2:00 P.M. and 4:00 P.M. from Monday to Friday.**
- 2) The payment for the visa would be in cash

If you have any further questions, kindly contact 613-234-4931 ext 221

With best regards,  
The Embassy of the Arab Republic of Egypt